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# ACCOUNT APPLICATION FORM

Account No:

Type:

Sales:

Please complete the sections below and over the page.

Date:				GST No:				
Company Name:				Telephone No:				
Shop Trading Name:				Fax No:				
Street Address:				Email Address:				
Po Box:		Post Code		Type of shop:				
City or Town:				Manager's Name:				
Delivery Address:				Back Orders Required:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Suburb:				Statements are supplied by email:				
City or Town:		Post Code		Online Sales:	Own website:	<input type="checkbox"/>	TradeMe	<input type="checkbox"/>

Website address  TradeMe User name

BUSINESS OPERATES AS (Please complete section A, B, C or D as applicable).

A - SOLE TRADER	

B - PARTNERSHIP Partners' Names/Private Address/Telephone No's.	% of Interest
1	
2	
3	

C - LIMITED COMPANY	
Name of Company:	Date of Incorporation:
Registered Office:	Company's Accountant:
Directors' shareholders' Names/Private Address/Telephone No's.	% of Interest
1	
2	
3	

D - OTHER	

Bank & Branch:	Estimated Monthly Purchases:	\$
Person responsible for paying Accounts: .		

Trade References:	Personal References ( where newly established):

IF PURCHASING AN EXISTING BUSINESS

Previous Owner:	Previous Name:
Forwarding Address:	Date of Changeover:

Please also complete the sections over the page . . . . .

# CRAFTCO LIMITED - TERMS OF TRADE

1. **DELIVERY** - Orders are invoiced and forwarded by the fastest and most economical method. A Freight & handling charge of \$7.50 will be applied to all orders.
2. **LOSS, DAMAGE OR SHORTAGES** - Any loss, damage or shortages to goods supplied by CraftCo must be notified to CraftCo within fourteen days of supply. If no notification is received, the purchaser is deemed to have accepted the goods.
3. **RETURNS** - The return of goods will only be considered if they are faulty or in a damaged condition. The conditions for the return of magazines on sale-or-return basis are set out in a separate document, Magazine Returns.
4. **RETENTION** - All goods remain the property of CraftCo Limited, until such time as payment in full for the goods has been received by CraftCo Limited. If payment in full is not received by the 20th of the month following invoice, CraftCo Limited reserves the right to resume possession of the goods without notice and to cancel this agreement. It is specifically agreed that CraftCo Limited may enter the premises where the goods are, or are believed to be, and remove them. Such entry will be lawful both at common law and under the Trespass Act. 1980. It is also agreed that CraftCo Limited will be indemnified by you for any expenses, costs or damages arising from such entry and removal.
5. **PAYMENT**- All invoices, including those for magazines sold on the sale-or-return basis, are due for payment on the 20th of the month following the date of the invoice. No orders will be processed to accounts which are in arrears.
6. **INTEREST** - CraftCo Limited reserves the right to charge interest at 1.5% per month on any overdue balance (see the disclosure provision below). Such interest to be compounded monthly.
7. **DISCLOSURE FOR FINANCE RATE FOR LATE PAYMENT** - I/We agree to pay an amount calculated at 1.5% of the outstanding balance per month in respect of goods supplied in the payment terms set out in Clause 5 are not complied with. As recipient of the goods from CraftCo Limited. I/We acknowledge that payment of interest on any overdue balance will be paid by us promptly. Pursuant to the Credit Contracts Act 1981, the finance rate in respect of overdue payments is 19.56% per annum. As purchaser of the goods I/We acknowledge receipt of a copy of this Terms Of Trade document and agree to pay the interest rate as disclosed.
8. **COSTS** - The purchaser/s agree to pay all costs of collecting monies payable to CraftCo Limited, including debt collection agency costs and legal costs on a solicitor/client basis.
9. **GUARANTEE** - (To be completed by Limited Liability Companies).

As director/shareholder of:		I	
(company name)		(name - please print)	
personally guarantee the performance of the said company's obligation to pay all monies payable by the company to CraftCo Limited.			

SIGNED:		NAME:	
(director/shareholder)		(please print)	
SIGNED:		NAME:	
(witness)		(please print)	
DATE:			

10. **AGREEMENT** - (To be completed by all traders including Limited Liability Companies).  
I AGREE TO THE ABOVE TERMS AND CONDITIONS OF SUPPLY.

TRADING NAME OF BUSINESS:			
SIGNED:		NAME:	
(director/shareholder)		(please print)	
SIGNED:		NAME:	
(witness)		(please print)	
DATE:			